[COMPANY LETTERHEAD]

[DATE]

Associate Administrator for Hazardous Materials Safety

Attention: General Approvals and Permits, PHH-31

Pipeline and Hazardous Materials Safety Administration (PHMSA)

U.S. Department of Transportation

East Building

1200 New Jersey Avenue, SE  
Washington, DC 20590-0001

*Submitted via email:* [*specialpermits@dot.gov*](mailto:specialpermits@dot.gov)

SUBJECT: Application for Party Status to DOT Special Permit SP 21025

[COMPANY NAME] in accordance with Department of Transportation (DOT) Hazardous Materials Regulations (HMR) Title 49 of the U.S. Code of Federal Regulations §107.107 hereby makes application for party status to DOT Special Permit SP 21025.

Company Name and Address

[COMPANY NAME]

[ADDRESS]

[CONTACT PERSON]

[TELEPHONE]

[FAX]

[EMAIL]

Locations Where Permit Used

[COMPANY NAME]

[ADDRESS]

[CONTACT PERSON]

[TELEPHONE]

[Note: Foreign Applicants MUST provide a U.S. Agent]

Chief Executive Officer (CEO) or president, or ranking officer

[NAME]

Dun and Bradstreet Data Universal Numbering System (D-U-N-S) identifier

[D-U-N-S IDENTIFIER]

Why Party Status to Special Permit SP 21025 is Needed

[COMPANY NAME NEEDS PARTY STATUS TO SPECIAL PERMIT SP 21025 BECAUSE…]

Possible wording could include: Party Status is sought to ensure that in the midst of the COVID-19 Pandemic, the supply of cylinders that are urgently needed to treat patients is not unnecessarily interrupted.

Certification of Understanding of the Provisions of the special permit

[COMPANY NAME] certifies that they fully understand the provisions of the special permit for which party status is being requested.

Previously granted party status

[CONTACT PERSON] certifies that [COMPANY NAME} has not previously been granted party status to this special permit.

When a Class 1 material that is forbidden for transportation by aircraft except under a special permit (see Columns 9A and 9B in the table in 49 CFR 172.101), an application to renew an exemption or special permit to transport such Class 1 material on passenger-carrying or cargo-only aircraft with a maximum certificated takeoff weight of less than 12,500 pounds must certify that no person within the categories listed in 18 U.S.C. 842(i) will participate in the transportation of the Class 1 material.

[DOES NOT APPLY]

Shipper/Carrier Status

[Company name] will be acting as a [SHIPPER (OFFEROR), CARRIER OR BOTH] under the terms of the special permit.

Please do not hesitate to contact me for additional clarifying information.

Thank you in advance for the prompt processing of this application for party status to SP 21025.